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## EU@Work Seminar

12-15 November 2018, Brussels

### Monday 12 November

*Venue: Fondation Universitaire, Rue d'Egmont 11, 1000 Brussels, Room Francqui*

15:00 - 16:00 Opening and introduction to the seminar, *by Prof. Jaap de Zwaan* (Academic Coordinator of the Seminar) and the *TEPSA Team*

16:00 - 18:00 Introductory lecture – The EU institutional infrastructure and decision-making process *by Prof. Jaap de Zwaan*

18:30 Welcome drinks and info session about the **European Solidarity Corps**, *with Mr Lope Gallego*, Programme Manager, Directorate General for Education, Youth, Sport and Culture, European Commission and *Ms Manon Levrey*, former Interreg Volunteer Youth on the Danube Transnational Programme in Budapest  
*Venue: Ginette Bar, Place du Luxembourg 5, 1050 Ixelles*

### Tuesday 13 November

09:00 - 10:30 Visit to the **European External Action Service**: the “foreign affairs ministry” of the EU, *with Ms Sanja Marinkovic*, Western Balkans Task Force, Strategic Communications Division  
*Venue: EEAS Building, 9A Rond Point Schuman, 1046 Brussels*

11:00 - 12:30 Lecture – The Council of the European Union, key decision maker and the European Council, the driver of EU’s political agenda *by Prof. Jaap de Zwaan*  
*Venue: Fondation Universitaire, Room D*

12:30 - 13:30 *Lunch break*

14:00 - 16:00 Visit to the **Council of the European Union**: mandate and competencies, *with Ms Athenais Cazalis de Fondouce*, European Council and Strategic Planning Unit, General and Institutional Policy Directorate, General Secretariat of the Council  
*Venue: Council of the European Union, Rue de la Loi 175, B-1048 Brussels*

16:30 - 18:00 The role of **think tanks** and network organisations in EU policy making *by Dr Loes Debuysere*, Centre for European Policy Studies (CEPS) and TEPSA  
*Venue: CEPS, 1 Place du Congres, 1000 Brussels*



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### Wednesday 14 November

- 08:45 - 10:00      Lecture – The European Commission, initiator of EU policy and guardian of the Treaties *by Prof. Jaap de Zwaan*  
*Venue: Fondation Universitaire, Room Francqui*
- 10:30 -13:00      Visit of the **European Commission**: mandate and its competencies, *with Mr Argyrios Mammis*, Customer Account Manager, Digital Workplace Support Unit, Directorate-General for Informatics  
*Venue: European Commission, Charlemagne Building, rue de la Loi 170, 1040 Brussels (entrance by rue Taciturne)*
- 13:00 - 14:00      Lunch break
- 14:30 - 16:30      Visit to the **European Parliament**: legislative procedure of the European Union *with Ms Ioana Bobes*, lecturer, Directorate-General for Communication and the role of MEPs and Political Groups *with Mr Sebastian Heidebrecht*, Head of Office of Mr Elmar Brok (MEP, EPP, Germany)  
*Venue: European Parliament, Rue Wiertz 60, B-1047 Brussels*  
*Meeting point: visitors' entrance (hemicycle visits) of the Paul Henri-Spaak building (PHS) on rue Wiertz – please check the map on the directions document*
- 17:00 – 18:30      Lecture – The European Parliament, mandate/competences and its democratic dimension in view of the 2019 European Elections *by Prof. Jaap de Zwaan*  
*Venue: Fondation Universitaire, Room Francqui*

### Thursday 15 November

- Venue: Fondation Universitaire, Room Francqui*
- 09:00 – 09:20      Preparation for the group exercise on EU institutions
- 09:20 – 11:00      Analysis in the group
- 11:00 – 12:00      Final discussion and presentation
- 12:00                  Farewell lunch at Fondation Universitaire